

# *Haverhill HOA Annual Meeting Minutes*

*July 27, 2016*

## 1. New Architectural Control Committee Members

- a. Bryan Libel – President (Modification requests, HOA meetings, website)  
6353 Haverhill Court  
503-348-6346  
[blibel@comcast.net](mailto:blibel@comcast.net)
- b. Alex Clark – V.P. of Operations (HOA projects, social events, lawn service)  
6383 Haverhill Court  
503-810-3295  
[alex@clarkgrouprealtors.com](mailto:alex@clarkgrouprealtors.com)
- c. Lynn Salisbury – Treasurer (HOA dues, Bank of America bank account, bill payment)  
1935 Haverhill Way  
503-656-5554  
[lynnsalisbury@comcast.net](mailto:lynnsalisbury@comcast.net)

## 2. Approved 2015 Annual HOA meeting minutes, with following amendments

- a. Approved updates to HOA's CC&Rs stated roofing material must be the color of black or charcoal gray.
- b. The Maleike household did not volunteer to host a HOA social event; the Parker and Iervolino households did.

## 3. HOA Projects Update

- a. Wall Repair - Tom Taylor, 2015-16 committee member, contacted the contracted mason, Mike Ward, on July 27th. Mr. Ward had planned to commence the requested repairs this week, but the matching brick was not in stock at his suppliers. He ordered the brick and plans to get the work completed in the next week or two.
  - i. Kim Maleike reported the lower HOA brick wall on Horton Road has a crack. Cort Maleike stated he would report it to Tom Taylor to see if Mr. Ward could provide a cost estimate.
  - ii. Thank you to Tom Taylor, Cort Maleike, Don Bailey and Jeff Scheid for cleaning/prepping the brick wall for repair!

- a. Tree Removal – Tom Taylor requested an updated bid from Northwest Arborists, who were conditionally awarded the bid by previous board member Susan Wood in 2013/14. Tom also requested bids from Northwest Tree Specialists and North Woods Tree Service.
  - b. Tom stated he will oversee the completion of these projects as part of his 2015-16 committee tenure.
4. Potential Future Projects for Committee consideration
- a. Beautification of HOA main entrance Phase II (left side), as designed by 7-Dee's Landscaping in 2013.
  - b. Rebuild of wooden bridge that connects the HOA to Oppenlander Field. Bryan Libel reported that a Boy Scout from Troop 396 expressed interest in rebuilding the wooden bridge as his Eagle Scout project.
5. HOA Finance Report – See below.
6. Other issues discussed.
- a. HOA sprinkler system – Bryan Libel reported he called Ross Church, Oregon Irrigation, when he noticed the HOA front lawn wasn't getting enough water. Ross investigated and reported someone had closed the water supply valve.
  - b. Lawn service – A few members expressed disappointment in the quality of service and suggested new cost estimates from different companies. Alex Clark will obtain new cost estimates.
  - c. Architectural Control Committee membership – Members discussed best approach to select committee members annually. A few recommended reverting back to an annual rolling selection with priority going to members who have not yet served. Bryan Libel will promulgate and disseminate committee member selection list.
  - d. HOA dues – Members observed HOA dues only increased \$20 since 1987, which limits the HOA's ability to make repairs, upgrades and beautify the neighborhood. Any increase would require approval by a majority of HOA members.
7. Neighborhood Social Events
- a. Meet your Neighbors & End of Summer Party
    - i. Lower cul de sac on Sunday, September 11
  - b. Winter Holiday Party – **Need 2 households to host – Contact Alex Clark if you are interested.**
    - i. Saturday evening, December 3
8. Adjourned at 8:45 PM

## *2016-17 Haverhill HOA Budget*

	Sub-total	Running Balance
<b>Current Balance</b> (as of 26 July 2016)	\$12,462.25	\$12,462.25
2016-17 Dues (\$220) (Six households paid)	\$4,400 (20 x \$220)	16,862.25
Landscape Maintenance (\$230/mo)	(\$2760)	\$14,102.25
P.O. Box Rental	(\$128)	\$13,974.25
Website Fee	(\$110)	\$13,864.25
Insurance	(\$500)	\$13,364.25
Summer Picnic	(\$300)	\$13,064.25
Update CC&Rs	(\$500-1000)	\$12,064.25
Wall Repair	(\$4530)	\$7534.25
Tree Removal	(\$1600)	\$5934.25
Projected Balance		<b>\$5934.25</b>